

Form No.: STTO/FOR/004	Form Name: Application for Renewal of Telecommunication Licence-Form 1A	Revision No.: 6	Page 1 of 15
Original Issue Date: 2004-June-06	Approval By: Top Management	Revision Date: 2023-May-19	

*No Filed **MUST BE** left blank. If not applicable for the completion of this form, insert 'N/A' or 'not applicable' where appropriate.*

FORM IA

APPLICATION FOR RENEWAL OF TELECOMMUNICATIONS LICENCE

PLEASE CAREFULLY COMPLETE SECTIONS (A – G) TO ENSURE TIMELY PROCESSING

SECTION A: PARTICULARS OF LICENCE

1. Please specify the type(s) of Licence that you currently hold are seeking renewal:

- | | |
|--|---|
| <input type="checkbox"/> Data Service Provider
<input type="checkbox"/> Domestic Carrier
<input type="checkbox"/> Domestic Mobile Carrier
<input type="checkbox"/> Domestic Mobile Service Provider
<input type="checkbox"/> Domestic Voice Service Provider
<input type="checkbox"/> Domestic Voice Service Provider (Resale)
<input type="checkbox"/> Free Trade Zone Carrier
<input type="checkbox"/> Free Trade Zone Service Provider | <input type="checkbox"/> International Carrier
<input type="checkbox"/> International [Voice/Data] Carrier
<input type="checkbox"/> International [Voice/Data] Service Provider
<input type="checkbox"/> International Service Provider
<input type="checkbox"/> International Voice Service Provider (Resale)
<input type="checkbox"/> Internet Service Provider
<input type="checkbox"/> Internet Service Provider (STVO)
<input type="checkbox"/> Other |
|--|---|

2. Please indicate the type of licence you are applying to renew, date issued, expiration date and if the facilities or services authorised under the licence have been deployed:

Type of Licence	Date Issued	Expiration Date	Authorised Facilities/ Services Deployed
<i>Carrier Licence</i>			<i>Facilities Deployed</i>
<input type="checkbox"/> Domestic Carrier			Yes() No ()
<input type="checkbox"/> Domestic Mobile Carrier			Yes() No ()
<input type="checkbox"/> Free Trade Zone Carrier			Yes() No ()
<input type="checkbox"/> International Carrier			Yes() No ()
<input type="checkbox"/> International [Voice/Data] Carrier			Yes() No ()
<i>Service Provider Licence</i>			<i>Services Deployed</i>
<input type="checkbox"/> Data Service Provider			Yes() No ()
<input type="checkbox"/> Domestic Mobile Service Provider			Yes() No ()
<input type="checkbox"/> Domestic Voice Service Provider			Yes() No ()
<input type="checkbox"/> Domestic Voice Service Provider (Resale)			Yes() No ()
<input type="checkbox"/> Free Trade Zone Service Provider			Yes() No ()
<input type="checkbox"/> International Service Provider			Yes() No ()
<input type="checkbox"/> International [Voice/Data] Service Provider			Yes() No ()
<input type="checkbox"/> International Voice Service Provider (Resale)			Yes() No ()

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Type of Licence	Date Issued	Expiration Date	Authorised Facilities/ Services Deployed
() Internet Service Provider			Yes() No ()
() Internet Service Provider STVO			Yes() No ()

SECTION B: PARTICULARS OF APPLICANT

1. Name and address of Applicant:

.....

2. Where applicant is a company:

(a) country and date of incorporation and registration:

(b) registration number:

(c) address of registered office.....

(d) share capital (original application)

	par value (J\$)	authorized (number)	issued (number)
Preference shares			
Ordinary shares			

3. Please set out in an attachment:

- i. Details of changes in share capital (if any since last application).
- ii. Details of any changes since original application in the names and business addresses of the directors, chief executive officer, and company secretary.
- iii. Details of any changes since original application in the names, addresses and other contact details and country of domicile and shareholdings. Also state if there are any changes in shareholders holding more than 10 % of any class of the applicant.

4. Attach certified copies of any amendment to the Memorandum and Articles of Association

5. Applicant's postal address (if different from Registered Office):

.....

.....

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6. Telephone No: Facsimile No:.....
Email address:

7. The name and address of any person or organization acting on behalf of the Applicant (contact in Jamaica):

Name:

Address:

.....

Telephone No: Facsimile No:

Email address:

8. The applicant's bank (if more than one bank, provide additional information on a separate sheet):

Name:

Address:

.....

Telephone No: Facsimile No:

Email address:

9. The applicant's auditor:

Name:

Address:

.....

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Telephone No: Facsimile No:

Email address:

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SECTION C: HISTORY OF APPLICANT

Tick the appropriate box. If "YES" give particulars.

1. Has the Applicant ever applied for a licence or registration under any Act in Jamaica and been refused?

YES NO

2. Has the Applicant ever been licensed under the Telecommunications Act or Radio and Telegraph Control Act?

YES NO

3. If the answer to question 2 is YES, has any such licence been revoked?

YES NO

4. Has any connected person previously been granted a licence under the Telecommunications Act which was revoked?

YES NO

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Note: For the definition of "connected person", see section 11(6) of the Telecommunications Act.

5. Is the Applicant the holder of a telecommunications licence or is engaged in a telecommunications related business in any other country?
 YES NO

6. Has the Applicant or any connected person been refused a licence mentioned in question 5 above, or had a licence revoked?
 YES NO

7. Has the Applicant operated under or carried on business under any name other than the name in this application?
 YES NO

8. Has the Applicant ever-
- (a) Been the defendant or respondent in any proceedings in any court in any jurisdiction in any part of the world involving fraud

YES NO

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(b) At any time declared bankruptcy or made a voluntary assignment in bankruptcy?

YES NO

If YES, in addition to giving particulars, attach a certified copy of Discharge.

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SECTION D: FINANCIAL INFORMATION

1. Attach the most recent audited financial statement which should be for a period ending not later than one year prior to the date of this application.

TICK the appropriate box. If "Yes", give particulars.

2. Is there any person or company whose name is not disclosed in Section B who has any major financial interest in the Applicant, either beneficially or otherwise?

() Yes () No

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.....

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SECTION E: OFFENCES

Tick the appropriate box. If "Yes", give particulars.

- Has the applicant, or any director or executive officer of the applicant, during the term of the original licence pleaded guilty or been found guilty under any law of Jamaica or any other country of any offence involving dishonesty, fraud or theft?

Yes () No ()

.....

- Has the applicant, or any director or executive officer of the applicant, during the term of the original licence ever been convicted of any criminal offence not mentioned in paragraph 1?

Yes () No ()

- Is the applicant, or any director or executive officer of the applicant, currently the subject of a charge or indictment under any law of Jamaica or any other country for contravention of any law or for any conduct of the type described in paragraphs 1 and 2?

Yes () No ()

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SECTION F: COMPLIANCE WITH TELECOMMUNICATIONS ACT

QUESTIONNAIRE TO BE COMPLETED BY APPLICANT FOR RENEWAL OF TELECOMMUNICATIONS LICENCE

1. Has the applicant violated any provisions of the Telecommunications Act during the term of the licence? If yes, what provisions were violated?

Yes () No ()

.....
.....
.....

2. Has the applicant paid the relevant regulatory fees for the period?

Yes () No ()

3. Has the Office issued any enforcement proceedings against the applicant during the term? If yes, please state details of offence and actions taken and results of actions.

Yes () No ()

.....
.....
.....
.....

4. Has the applicant received any warnings or directives from the Office in relation to its activities during the term? If yes, state details.

Yes () No ()

.....
.....
.....
.....

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5. Has the applicant complied with interconnection obligations set out in the Telecommunications Act?

Yes () No ()

6. Has the applicant complied with any universal service obligations imposed by the Telecommunications Act? If no, please give reasons?

Yes () No ()

7. Has the applicant paid all universal service levies prescribed under the Act? If no, please give reasons.

Yes () No ()

.....
.....
.....
.....

8. Has the applicant operated within the limitations imposed by the original licence? If no, please give reasons.

Yes () No ()

9. Has the applicant complied with all network expansion requirements contained in the original licence? If no, please give reasons

Yes () No ()

.....
.....
.....
.....

10. Has the applicant furnished all reports to the Office as specified in the licence and prescribed and requested by the Office?

Yes () No ()

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SECTION G: CIVIL PROCEEDINGS

Tick the appropriate box. If "Yes", give particulars.

1. During the term of the original licence has any claim been made successfully in Jamaica or any other country which was based in whole or in part on fraud, theft, deceit or misrepresentation or similar conduct against:

(a) the applicant

Yes () No ()

.....
.....

(b) any director of the applicant

Yes () No ()

.....
.....

(c) any executive officer of the applicant

Yes () No ()

.....
.....

2. Is there any claim pending in any civil matter before a court or other tribunal in Jamaica or any other country against the Applicant, or any director or executive officer of the Applicant, which is based in whole or in part on fraud, theft, deceit or misrepresentation or similar conduct?

Yes () No ()

.....
.....

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Dated this day of 202..

.....
 Signature on behalf of Applicant

.....
 Name

.....
 Capacity

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SECTION H: DECLARATION OF UNDERTAKING OF APPLICANT

I.....of.....
(Name of Authorized Officer) (Name of Applicant's Company)

.....
Address of Company

Declare that:

- (i) I am not disqualified from having the original licence renewed by reason of any legal impediment. I possess the technical qualifications to fully perform the obligations imposed by the licence. I satisfy the financial requirements for the construction and operation of the facility or provision of service to which this application relates.
- (ii) I am a fit and proper person to be granted renewal of the original subject herein licence.
- (iii) All information submitted in favour of this application is true and correct. I understand that, if I knowingly make any false statement in this application, any licence renewed pursuant to this application may be revoked.
- (iv) I have operated within the terms of the original licence, and
- (v) During the continuance in force of the original licence, I have not engaged in any conduct amounting to a material contravention of the Telecommunications Act or any regulations made thereunder.
- (vi) We undertake to comply with the provisions of the Telecommunications Act, 2000 relating to the type of facility or specified service to which this Application relates, including:
 - (i) interconnect obligations
 - (ii) universal service obligations
 - (iii) licence limitations, and

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(iv) network expansion requirements

Dated this..... day of202...

.....
 Applicant's Signature

.....
 Print Full Name

.....
 Capacity

.....
 Witness