# REQUEST FOR PROPOSALS

# Consultancy Services to provide Expert Advice on Tariff Design for Jamaica Public Service Company Ltd

# Clarification #2

**DATE: NOVEMBER 15, 2018**

**Question 1**

Is it acceptable for the Team Leader’s role to be combined with another of the named team roles? For example, could the Team Leader also be the Tariff Expert and how would that be scored?

**Answer 1**

Reference is made to the paragraph in Section 5.2 of the Instruction to Consultants – Data Sheet which reads:

*“While the composition of the Consultant’s team is expected to have the three (3) mentioned functional roles, the Consultant may assign more or less than three (3) persons if it desires. That is, the Consultant may indicate in its bid that a particular function will be carried out by more than one person or that one person will carry out more than one or all functions. Where more than one person is identified for a particular functional role, each person will be scored with an arithmetic average of the score taken to arrive at the final score for the functional role. Scoring will be based on the three (3) functional areas identified. As such, the scoring will depend on the ability and experience of the named person(s) to carry out the specific function.”*

The paragraph quoted above indicates that one (1) person may carry out more than one functional roles and that scoring for each functional role will depend on the qualifications, competence, and experience of the proposed key professional staff to carry out the specific functions of the role.

**Question 2**

1. Can we add additional team members to provide support to key personnel? Will they be separately evaluated?
2. Do we need to provide resumes for additional team members?
3. Would you be able to provide the submission forms in Word or an editable PDF format?

**Answer 2**

1. See response to clarification #1 at: <http://www.our.org.jm/ourweb/sites/default/files/documents/sector_documents/tariff_consultant_clarification_1_cdl.pdf>.
2. It is only mandatory to provide resumes for key personnel.
3. Yes, the submission forms are provided in Word format on the OUR’s website.