OUR

OFFICE OF UTILITIES REGULATION
Regulating Utilities for the Benefit of All

CAREER OPPORTUNITY

The Office of Utilities Regulation (OUR) invites applications from suitably qualified individuals to fill the following position:

INFORMATION SYSTEM SECURITY OFFICER/ ADMINISTRATOR

CORE FUNCTIONS:
Under the general direction of the Manager, Information Technology and Risk, the incumbent is responsible, *inter alia*, for:

♦ Establishing, monitoring and enforcing effective Information and Communication Technology (ICT) security policies to protect the OUR's information system infrastructure, networks and data and provide reports on breaches of the policy;

♦ Evaluating the effectiveness of existing security measures, such as firewalls, password policies and intrusion-detection systems;

♦ Recommending improved security, based on assessments, audits and information on current and emerging threats;

♦ Informing members of staff of security measures and explaining potential threats;

♦ Providing technical support for the maintenance of the OUR's Website, Internet, Intranet and Extranet, and the OUR's database systems, which provide information to internal and external customers;

♦ Providing technical support to internal departments on the implementation and maintenance of the organization's knowledge management system (KMS);

♦ Participating in the establishment and implementation of appropriate disaster recovery and business continuity plans, practices and procedures for system and network;

♦ Assisting with conducting risk assessment and ongoing reviews of the IT infrastructure and data to identify vulnerabilities caused by weaknesses or flaws in software and hardware that could expose the infrastructure to a security breach;

♦ Assisting the Manager in the efficient maintenance and upgrading of current and future applications; and

♦ Assisting the Manager in conducting staff training.

REQUIRED QUALIFICATIONS, EXPERIENCE & CRITICAL COMPETENCIES:

♦ A Bachelor's Degree in Computer Engineering, or its equivalent from a recognized tertiary institution;

♦ CISSP or equivalent information security certification;

♦ Minimum of five (5) years' work experience in performing similar job functions;

♦ Knowledgeable in information technology process and system design methodologies;

♦ Fully knowledgeable in all aspects of information technology security including cybersecurity; and

♦ High degree of technical expertise to work independently on all elements of security protocol, including the core functions detailed above.

Applications should be submitted no later than Friday, 2019 March 8, to:

Director Administration and Human Resource
Office of Utilities Regulation
3rd Floor, PCJ Resource Centre
36 Trafalgar Road, Kingston 10, Jamaica.
Email: employment@our.org.jm

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