

INVITATION TO BID
PROCUREMENT OF
TABLET COMPUTERS AND
ACCESSORIES

The Office of Utilities Regulation (OUR) invites tenders from suitably qualified bidders in relation to the **Procurement and Supply of Tablet Computers and Accessories.**

Scope of Work:

The Supplier is expected to deliver the following in accordance with specifications:

- ◆ Procure and install the proposed equipment;
- ◆ Train OUR personnel on how to manage and maintain the system;
- ◆ Provide after sales services.

Requirements:

All Bidders must possess:

- ◆ A copy of a valid Tax Compliance Certificate (TCC) or Tax Compliance Letter (TCL);
- ◆ Proof of registration with the National Contracts Commission (NCC) in the category of Computers and Supplies.

Documents:

Bidding Documents will become available from the Receptionist, Office of Utilities Regulation, 3rd Floor, PCJ Resource Centre, 36 Trafalgar Road, Kingston 10 as of Tuesday, 2017 February 28 between the hours of 8:30 a.m. and 4:00 p.m. on weekdays. There is no charge for the Bidding Documents. A copy of the Bidding Documents can be downloaded from the OUR's website at www.our.org.jm.

Deadline:

Bids shall be valid for a period of 120 days and shall be deposited in the Tender Box located in the lobby, Office of Utilities Regulation, on or before Monday, 2017 March 20 at 11:00 a.m.. Late bids will be rejected.

Bid Opening:

Bids will be opened publicly at 11:15 a.m. at the Office of Utilities Regulation on Monday, 2017 March 20. Bidders or their representatives are invited to attend the opening.

Contact:

Interested eligible bidders may obtain further information from Mr. Leighton Hamilton. Send enquiries in writing to:

OFFICE OF UTILITIES REGULATION

Attention - IT Director:

Bid Enquiry – Tablet Computers and Accessories

3rd Floor, PCJ Resource Centre

36 Trafalgar Road, Kingston 10, Jamaica

Email: IT@our.org.jm

Issued by: The Office of Utilities Regulation on 2017 February 28