

Form No.: RPME/FOR/002	Form Name: <i>Application for Pattern Approval Meter Testing Administrative and Operational Protocol for the Electricity and Water Sectors in Jamaica</i>	Revision No.:2	Page 1 of 3
Original Issue Date: 2017-Oct-30	Approval By: Top Management	Revision Date: 2018-May-17	

Meter Testing Administrative and Operational Protocol for the Electricity and Water Sectors in Jamaica

APPLICATION FOR PATTERN APPROVAL

PLEASE READ CAREFULLY BEFORE FILLING OUT THIS APPLICATION

- | | |
|--|--|
| <p>1. Applicant to submit this form along with the documentation required to:</p> <p>Engineering Division
Bureau of Standards Jamaica
6 Winchester Road
Kingston 10
Email: info@bsj.org.jm</p> <p>2. Upon request by the Bureau of Standards Jamaica (BSJ), Applicant is to submit required number of samples and the required fee (see Schedule 4 of the Meter Testing Protocol, 2017) to the BSJ at the above address.</p> | <p>3. BSJ to complete relevant section of this form and submit a copy to:
Office of Utilities Regulation
3rd Floor
PCJ Resource Centre
36 Trafalgar Road
Kingston 10</p> <p>4. If the BSJ does not receive all that is required and cannot proceed with Pattern Testing, the Applicant shall be notified of the deficiencies, by letter or email, and such notification copied to the OUR, along with the completed form.</p> <p>5. All applicable timelines specified in the Meter Testing Protocol, 2017 shall be complied with.</p> |
|--|--|

Type of utility meter for which Pattern Approval is required?

Electricity Water

UTILITY CONTACT DETAILS

Name of Utility

.....

Mailing Address

.....

.....

CONTACT PERSON

Name

.....

Position

.....

Email

.....

Phone

Work:

Mobile:

Preferred method of contact

Email

Work Phone

Mobile

OUR RULES!!!

The management and staff of the **OUR** are committed to **R**egulating **U**tility services in accordance with our **L**egislative powers and to the **E**nhancement of customer **S**atisfaction through continual improvement of our quality management system.

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APPLICATION DETAILS	
<p>Type of application <i>Tick to indicate the type of application being submitted. For more information, see Section 3.5 (for electricity meters) and Section 8.5 (for water meters) of the Meter Testing Administrative and Operational Protocol for the Electricity and Water Sectors in Jamaica.</i></p>	<p><input type="checkbox"/> New Pattern Approval application</p> <p><input type="checkbox"/> Verification of Pattern Approval issued by Other Meter Testing Entities <i>(attach copies of Pattern Approval documentation including test report)</i></p> <p><input type="checkbox"/> Variation to an existing Pattern Approval</p>
<p>Make and model of instrument</p>	<p>.....</p> <p>.....</p> <p>.....</p>
<p>Existing OUR Pattern Approval Number (if applying for Variation)</p>	<p>.....</p>
<p>Description of instrument, including technical characteristics and intended application</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>Parameters, functions and features e.g. capacity, range, limits etc.</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>

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ITEMS TO ACCOMPANY PATTERN APPROVAL APPLICATION		
<input type="checkbox"/> Documentation from manufacturer showing the device's technical specifications	<input type="checkbox"/> Technical drawings of submitted device	<input type="checkbox"/> Copies of Pattern Approval documentation (including test report), if applying for Pattern Approval Verification

.....

Name of Signatory Position

.....

Signature Date

.....

This Section is to be Completed by the BSJ	
Date Application Received:	Application Reference #:
All relevant information included in application form?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Relevant technical documentation submitted with application?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Required number of samples requested from Applicant. <input type="checkbox"/>	Date Requested:
Required testing fee requested from Applicant. <input type="checkbox"/>	Date Requested:
Required number of samples received from Applicant. <input type="checkbox"/>	Date Received:
Required testing fee received from Applicant. <input type="checkbox"/>	Date Received:
Expected completion date for Pattern Testing:	

BSJ Pattern Approval Application Remarks
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Name of BSJ Representative Position

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Signature Date

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