



EXPRESSION OF INTEREST (EOI) FOR CONSULTANCY SERVICES

Country of project: **JAMAICA**

Project: **EXPRESSION OF INTEREST (EOI) for CONSULTANCY SERVICES**

Title: **EOI for Consultancy Services:
MANAGEMENT AND OPERATIONAL AUDIT OF THE
ELECTRICITY EFFICIENCY IMPROVEMENT FUND**

Business Sector: **ELECTRICITY**

Project ID No: **2015/ELE/009/RFP.002**

Issue date: **Tuesday, 2015 October 27**

Deadline: **Submission deadline is 3:00 p.m. Eastern Standard Time on
Monday, 2015 November 9.**

EXPRESSION OF INTEREST for CONSULTANCY SERVICES to perform MANAGEMENT AND OPERATIONAL AUDIT OF THE ELECTRICITY EFFICIENCY IMPROVEMENT FUND (Jamaica Public Service Company Limited/JPSCo/JPS)

OVERVIEW

The Office of Utilities Regulation (“OUR”) intends to engage the services of a qualified, experienced and competent Auditor or firm (“the Consultant”) to carry out a Management and Operational Audit of the Electricity Efficiency Improvement Fund (“the Fund/EEIF”). It is expected that the audit will examine how well the Fund is being managed and operated and make recommendations accordingly.

Bidding for the Consultancy Services will be conducted through the International Competitive Bidding procedures and is open to all bidders. Qualification requirements are provided in the Bidding Documents.

SCOPE OF WORK...

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The objective of the Audit is to:

1. Collect data to evaluate the functional performance of the Fund and its programmes in close collaboration with JPS management. The evaluation will look at both the management and operating performance of the EEIF by analysing the related business processes and practices, relevant loss reduction programme plan and all the projects implemented thereby.
2. The Audit performed by the Consultant shall:
 - a) Verify the amount of funds collected and used by the programme and the account transactions.
 - b) Provide objective insights into how the Fund has been operated, from collection through to programme implementation.
 - c) Highlight any positive and adverse performance consequences of its current approaches and practices in a) implementing the AMI approach, b) executing approved loss reduction programmes and revenue assurance technologies.
 - d) Provide any specific insights into the strengths and weaknesses of its policies and practices in administering the Fund and executing the programmes and projects.
 - e) Provide a valuable source of expert opinion regarding how effective the Fund has been in achieving its objectives.
 - f) Propose any possible improvements to the management and implementation of the EEIF programmes and projects to reduce electricity losses.

ELIGIBILITY

- Interested local firms must submit a valid Tax Compliance Certificate (TCC) with their Technical Proposals.
- Foreign firms, while not required to be in possession of the TCC at the time of submission, must provide a valid TCC at the time of contract signing.

The OUR now invites eligible Consultants to indicate their interest in providing the services. Interested Consultants must provide information establishing that they are qualified to perform the Services, including:

- Brochures/Company profile
- Description of similar assignments
- Availability of appropriate skills and qualifications among staff, etc.

Consultants may associate with other suitable firms to enhance their qualifications. Consultants will be selected in accordance with the procedures set out in the Government of Jamaica Procurement Guidelines as stated in the Handbook for Public Sector Procurement (March 2014) (the Handbook) and is open to all eligible consultants as defined in the policies. The Handbook can be found at www.mof.gov.jm.

Interested Consultants may obtain further information in writing only, as of 2015 October 27, at the address or via email below.

SUBMISSION...

DEADLINE FOR SUBMISSION

Expressions of Interest must be delivered in a sealed envelope or in PDF format via e-mail at the office or email address indicated below by 3:00 p.m. Eastern Standard Time on Monday, 2015 November 9. Late submissions will be ignored.

THE OFFICE OF UTILITIES REGULATION

Expression of Interest: Operations and Management Audit Electricity Efficiency Fund

Attention: EEIF RFP

3rd Floor, PCJ Resource Centre, 36 Trafalgar Road, Kingston 10, Jamaica

Email: eeifrfp@our.org.jm ♦ Website: www.org.org.jm

Issued by the Office of Utilities Regulation on 2015 October 27
