

OFFICE OF UTILITIES REGULATION

TELECOMMUNICATIONS INFORMATION REQUIREMENTS FORUM TUESDAY, 17 MAY 2005

TERMS OF REFERENCE

- (1) This forum is being organized by the OUR for the purpose of hearing the issues surrounding the Office's proposed decision on information requirements from licensed telecommunications carriers and service providers. The forum will provide an opportunity for stakeholders to make both oral and written submissions of their views to the Office and to hear the views of other stakeholders.
- (2) The forum will serve as the final opportunity for parties to this proceeding to submit comments and information on the relevant issues to the OUR before the issuance of a decision on the reconsideration of this matter.
- (3) The chair and secretary for the forum will be supplied by the OUR and the proceedings will be recorded by a stenographer.
- (4) Qualified organizations include telecommunications carriers/service providers, the Fair Trading Commission, and organizations representing the interest of users of communication services.
- (5) The OUR will also invite individual users of telecommunications services. Interested users will be asked to respond to a public notice to be posted in a daily newspaper of general circulation.
- (6) Presenters are required to focus on issues related to the Office's proposed decision on the OUR's information requirements from telecommunications licensees ([Advance Notice of Reconsideration Decision: Application for Reconsideration of Determination Notice \(TEL 2004/04\) on "Telecommunications Markets Information Requirements"](#)).
- (7) Arguments filed by May 10, 2005 should be detailed, and include all relevant facts.
- (8) The Forum will be held at the PCJ Auditorium, 36 Trafalgar Road., Kingston 10.

For further information, please contact Patrick K. Williams by email at pwilliams@our.org.jm or by telephone: 1-876-929-6672

**OFFICE OF UTILITIES REGULATION
TUESDAY, 17 MAY 2005**

DRAFT AGENDA: TELECOMMUNICATIONS INFORMATION REQUIREMENTS FORUM

Registration

8:30 - 9:00

Introductory Remarks:

- | | |
|---------------|---|
| 9:00 - 9:10 | Mr. J. Paul Morgan,
Director General
Office of Utilities Regulation (OUR) |
| 9:10 – 9:30 | Representative of the OUR |
| 9:30 - 9:50 | Representative of Cable & Wireless Jamaica (C&WJ) |
| 9:50 – 10:05 | Questions
Moderator, Mr. C. Courtney Jackson,
Deputy Director General
Office of Utilities Regulation (OUR) |
| 10:05 - 10:25 | Representative of DIGICEL (Mossel Jamaica Limited) |
| 10:25 - 10:40 | Questions
Moderator, Mr. C. Courtney Jackson, |
| 10:40 - 11:20 | Other Submissions |
| 11:20 - 11:35 | Questions
Moderator, Mr. C. Courtney Jackson |
| 11:35 - 11:40 | Closing Remarks
C. Courtney Jackson,
Deputy Director General
Office of Utilities Regulation (OUR) |

FORUM PROCEDURE:

To facilitate an orderly forum, each participant must follow the procedures outlined below.

- (1) Any licensee may make an oral presentation.
- (2) Each licensee intending to make an oral presentation must indicate their intention to do so by April 21, 2005.
- (3) Each licensee making an oral presentation is required to file a detailed written submission with the OUR by May 10, 2005 in electronic format (Microsoft Word). Each presenter will be allocated 20 minutes for their presentation.
- (4) Written statements by other participants may be submitted by May 10, 2005 for consideration in the proceedings. Such statements will be posted on the OUR's website.
- (5) Other participants will have an opportunity to state (for the record) their views and information needs. Members of the public may also make written submissions for the Office's consideration, before it makes a final decision on this matter.
- (6) Statements (written or oral) must focus on issues related to the proposed information requirements decision.
- (7) Participants are asked to respect the rights of other participants to be heard and fully participate in the proceedings.
- (8) Each licensee's presentation will be followed by a question and answer session.
- (9) In each question and answer session, the OUR will ask questions followed by other participants.
- (10) When asking questions or making comments, each participant is required to state his/her name and organization for the record.

DOCUMENT AVAILABILITY AND CONTACT INFORMATION

Persons who wish to view the documents related to this reconsideration proceedings should make an appointment by contacting Lesia Gregory by one of the following means:

Telephone: (876) 968 6053 (or 6057)

Fax: (876) 929 3635

E-mail: lgregorv@our.org.jm

The appointment will be confirmed by a member of the OUR's staff. At the pre-arranged time the person or persons should visit the OUR's Offices at:
3rd Floor, PCJ Resource Centre, 36 Trafalgar Road, Kingston 10.

Alternatively, the relevant documents may be viewed at www.our.org.im

For additional information on this forum or on the reconsideration process, please contact:

The Office of Utilities Regulation, P.O Box 593, 36 Trafalgar Road, Kingston 10, Jamaica, West Indies. See contact numbers above.

Contact Person

Patrick K. Williams

E-mail: pwilliams@our.org.jm