



**OFFICE OF UTILITIES REGULATION (OUR)**  
*Regulating Utilities for the Benefit of All*

**REQUEST FOR PROPOSAL**

**2021/TEL/018/RFP.001**

**CONSULTANCY SERVICES TO ASSESS THE POTENTIAL FOR JAMAICA'S DIGITAL TRANSFORMATION**

The Office of Utilities Regulation (OUR) invites proposals from suitably qualified, experienced firms, ("the Consultant") to **"Assess the potential for Jamaica's digital transformation and develop strategic plan for the deployment and adoption of advanced broadband technologies"**.

Bidding for the Consultancy Services will be conducted through the International Competitive Bidding procedures and is open to all bidders.

**SCOPE OF SERVICES:**

The scope of the study comprises the following tasks:

1. Review of the ICT Policy, Legislative, and Regulatory Framework and the Current State of Broadband Availability and Adoption: The Consultant shall conduct a review of the current policy and legal and regulatory framework related to ICTs to determine any inhibitors to the deployment of advanced broadband technologies and the adoption of services provided over these technologies. The Consultant shall also conduct a review of the current state of affairs in the provision and use of broadband.
2. Assessment of the Country's Readiness for Advanced Broadband Technologies and their Potential Impact: The Consultant shall assess the potential socio-economic impact of the deployment/adoption of advanced broadband technologies on Jamaica as well as technical, financial, regulatory, and administrative requirements for the meaningful deployment and adoption of these technologies in Jamaica.
3. Strategic Plan for the Deployment and Adoption of Advanced Broadband Technologies in Jamaica: The Consultant is expected to assess different strategies to determine the most suitable approach for Jamaica and develop a roadmap for the deployment and adoption of advanced broadband technologies.

Full details of the scope of work are included in the Terms Reference included in the RFP.

**PROCUREMENT METHOD**

International Competitive Bidding: Least Cost Selection (LCS)

**ELIGIBILITY**

- Local firms, while not required to be in possession of the TCC/TCL at the time of submission, must provide a valid TCC/TCL at the time of contract signing.
- Foreign firms, while not required to be in possession of the TCC/TCL at the time of submission, must provide a valid TCC/TCL at the time of contract signing.

Failure to adhere to these eligibility requirements will result in the disqualification of the bid.

## AVAILABILITY OF TENDER DOCUMENTS

Tender documents are available for download on 2022 January 10 on the Government of Jamaica Electronic Procurement website – [www.gojep.gov.jm](http://www.gojep.gov.jm).

## BID VALIDITY PERIOD

One Hundred and Twenty (120) days after bid closing date.

## CLARIFICATION

The deadline for Requests for Clarification is **2022 February 18 at 11:59 p.m.** (Jamaica time).

## DEADLINE FOR SUBMISSION of PROPOSALS

**Proposals must be submitted electronically via the e-procurement portal at [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than Friday, 2022 March 4 at 11:00 a.m.** (Jamaica time).

## BID OPENING

Proposals will be opened online via the web portal on **Friday, 2022 March 4 at 11:15 a.m.** (Jamaica time).

An online bid opening report will be sent to all bidders who submit a proposal. The e-procurement portal will automatically reject late bids.

THIS IS AN ONLINE TENDER. Tenders can only be made available and accepted via the Government Electronic Procurement portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No hard copies will be accepted. There will be no physical tender box for drop-off of tender documents.

To participate in this tender opportunity, consultants must be registered and trained to use the Electronic Procurement System at [www.gojep.gov.jm](http://www.gojep.gov.jm)

For assistance with registration, training, downloading tender documents and uploading of bids, please contact the Ministry of Finance and the Public Service, the Office of Public Procurement Policy (OPPP) at 876-932-5120; 876-806-5149, 876-806-5587 or 876-806-4581 or via email at [opppcustomercare@mof.gov.jm](mailto:opppcustomercare@mof.gov.jm)

Interested bidders may obtain further information from the:

Manager, Public Procurement  
Office of Utilities Regulation  
3<sup>rd</sup> Floor, P&T Resource Centre  
36 Trafalgar Road  
Kingston 10  
Email: [procurement@our.org.jm](mailto:procurement@our.org.jm)

**Issued by the Office of Utilities Regulation on 2022 January 4.**